



New ITEIP Data Management System Reports (as of 10/3/2009)

The Old Data Management System Reports are on the ITEIP Web Site – Data Management System Training – ITEIP Reports. The new reports are also on the Web site - Data Management System Training – New Reports (Added 10/3/2009)

Data Management System Training

- [Data Management System Training -- Current Online screens](#)
- [Data Management System Training -- ITEIP Reports](#)
- [Data Management Systems Training -- New Reports \(Added 10/3/2009\)](#)
- [How to Identify and Fix Indicator Data Issues on the ITEIP Data Management System](#)
- [Data Management System Training -- How to use the Child Outcome Summary Form \(COSF\) on the ITEIP Data Management System](#)

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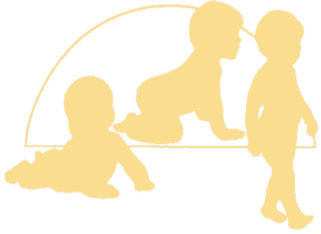
1 – Roles In the ITEIP Data Management System



2 – Using ITEIP Data Management System Administration to add staff



3 – New ITEIP Data Management System Reports



Roles In The ITEIP Data Management System

ITEIP Data System Roles & Responsibilities

Super System Administrator (ADSA, contractor) -1) Perform updates to the code and database (through scripts), plus all rights to update and change all System components.

Database System Administrator (ADSA /S DBA) – 1) Add/Update database components and fields.

ITEIP Administrator (R sanders, C Shelley, D West) They can 1) View aggregate data by reports, 2) view detailed information, 3) proxy as anyone, 4) get all reports, and 5) update Basic Code Tables through administrative procedures.

Local Lead Agency System Administrator (User Administration within own service area) - They can add/update/inactivate users, 2) Add/update agency and agency information, 3) Agencies , 2), 3) Plus Rights of LLA System Administrator. Update User Addresses, 4) Add Users to agencies, 5) Change User passwords, 6) Assign Managers to people.

ITEIP Staff (Can access all information when requested by ITEIP, the lead agency or an FRC)– 1) View aggregate data by reports, 2) view detailed information, and 3) get all reports.

Local Lead Agency Manager - 1) View all reports within service area and agencies, and 2) Proxy as any FRC within service area.

Lead FRC - 1) View all reports for data within agency, 2) Proxy as any FRC in agency.

FRC - 1) Has full edit rights to the entire record of a child that they are the FRC of, 2) View Child data for those children that the FRC is the FRC for or any children that the FRC is a team member (with view or edit rights), 3) Can add/remove team members to a child's record, and 4) Can add a data entry person to a child's record.

Service Provider/Team Member

(If granted Data Entry access to a child) - Can view and update all data entered for a child, i.e. act as proxy.

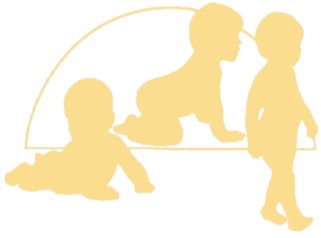
(If granted Edit access to a child) - Can view all data entered for a child, edit evaluations and ongoing assessments, edit medical information, and edit Outcomes and Services.

(If granted View access to a child) - Can view but not edit all data entered for a child,.

(If granted No Access to a child) - Cannot view or edit any System data entered for a child.

Local Lead Agency Data Entry - Can proxy as any FRC or all FRCs within agency, but can be denied access to a specific child by the FRC of the child, if required.

Proxy Data Entry - Granted proxy data entry rights for a child by the FRC. This is done on the Team Members screen. These proxies can enter data for the FRC and have full edit capabilities for the specific child. 4




Using ITEIP Data Management System Administration to add staff

To add staff or a team member to the to the ITEIP Data Management System, first you need to add them through an administrative function. This is done by an administrator assigned at the Local Lead Agency. After they have been added by the administrator, the FRC can set up their role.

Note: Consent to add team members needs to include parental agreement and understanding of team members and roles within the ITEIP Data Management System for individualized records.

Your ITEIP Today Screen will have your name on it and if you have administrative rights will have ADMIN here.



Infant Toddler Early Intervention Program


[ITEIP Today](#)[Calendar](#)[Child's Record](#)[Evaluation & Assessment](#)[IFSP](#)[Feedback](#)[Admin](#)[Log Off](#)

ITEIP Today for Richard Sanders

Agency: Infant Toddler Early Intervention Program

Proxy as: [Change Proxy](#)

Calendar


Date	Description	Action
 More Dates		


General Inquiries


Intake Form: [Create New](#)

All inquiries have been acted upon.

Reports & Forms

 [Reports](#)

 [What's New in the ITEIP Application](#)

 [Frequently Asked Questions](#)

[* Hide Images](#)

Active Children

Click on the arrow (▼ or ▲) to order the list by that column. The ▼ arrow indicates the currently selected column.

▼ First ▼ Last	▼ Birth Date
 EICC, Frank T	05/11/2005

Active Child Count: 1

A star (★) next to a child's name indicates that you are the FRC for that child.

The letter 'T' (T) next to the child's name indicates that the child has been transitioned out of the ITEIP program.

Other Information



Infant Toddler Early Intervention Program

[Log Off](#)[ITEIP Today](#)[Calendar](#)[Child's Record](#)[Evaluation & Assessment](#)[IFSP](#)[Feedback](#)[Admin](#)

What's New in the ITEIP Application

Frequently Asked Questions

* Hide Images

ITEIP Today for Richard Sanders

Agency: [Agencies](#)

[Change](#)

Calendar

Date	Description	Action
12/20/2005	Test Number	IFSP Due - Initial
12/22/2005	test issue2	IFSP Due - Initial
04/17/2006	test chris	IFSP Due - Initial
04/30/2006	test source1	IFSP Due - Initial
05/15/2006	blank IFSP	IFSP Due - Initial
05/27/2006	Jonathan Taylorxyz	IFSP Due - Initial
05/27/2006	Janet Smith1	IFSP Due - Initial
05/27/2006	Jr Test	IFSP Due - Initial
05/27/2006	Anna Alvarez2	IFSP Due - Initial
05/27/2006	Patrick Walters1	IFSP Due - Initial
06/30/2006	check pginf	Follow-up Meeting
07/07/2006	Test WESTAT	IFSP Due - Initial
08/03/2006	test intake1	IFSP Due - Initial
08/23/2006	test ifspcheck	Transition Plan Meeting Notification
08/27/2006	test eval4	IFSP - 6 Month Review Due
09/01/2006	Jimmy Deantest	IFSP Due - Annual Review
09/08/2006	test agency1	IFSP - 6 Month Review Due
09/23/2006	little sss	Transition Plan Meeting Notification

Active Children

Click on the arrow (▼ or ▲) to order the list by that column. The ▼ arrow indicates the currently selected column.

▼ First	▼ Last	▼ Birth Date	▼
Anna Banana Alvarez2		03/29/2006	★
asd asd asd		Not Provided	★
blank test IFSP		09/19/2005	★
Brian Thisisa Test		09/01/2005	★
check 45 pginf		06/13/2005	★
Ima Real Gone		12/23/2004	★
Janet See Smith1		03/27/2006	★
Jimmy Joe Deantest		09/01/2005	★ T
Johan Sebastian Bacharat4		08/01/2005	★
Jonathan John Taylorxyz		03/29/2006	★
Jr Sr Test		03/08/2006	★
little sss		03/23/2004	★
Patrick Test Walters1		03/29/2006	★
gweqwe qwe qwe		Not Provided	★

To access the Administration screens, you point your cursor to Admin and click left button on mouse.

Infant Toddler Early Intervention Program - Microsoft Internet Explorer provided by DSHS DDD 128 bit-encryption

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites History Print Mail News RSS

Address <https://www2.wa.gov/dshs/ddd/iteip-test/>

Infant Toddler Early Intervention Program

Log On

ITEIP Today

Feedback Admin

Administrative Functions

Please select the administration area you would like to work with from the left navigation.

[Administration Home](#)

[Staff](#)

[Proxy Maintenance](#)

[Agency Maintenance](#)

[Service Area](#)

[Administration Guide \(Word 977kb\)](#)

To download, right-click on the link and select "Save Target As...."

You have access to the following sections:

Staff	Allows you to add and remove staff members as well as update their information.
Proxy Maintenance	Allows you to designate who, in an agency, can proxy for specific FRCs in the agency.
Agency Maintenance	Allows you to create new agencies or update information for an agency.
Service Area	Allows you to assign a Lead FRC, Liaison as well as a lead agency and service area managers.



Infant Toddler Early Intervention Program

Log Off

ITEIP
Today

Feedback

Admin

Administration Home

Staff

Proxy Maintenance

Agency Maintenance

Service Area

Staff Administration ?

Search for a staff member to edit by entering a name (partial OK), selecting an agency and/or service area and clicking the search button. Click the new button to add new staff.

Name (first/last):

Agency:

Service Area:

Status:



Clear criteria

Add New

Search

Point your cursor to Add New and click left button on mouse.

New Staff

Name: *(First)* **Firstname** *(Middle)* **Middle** *(Last)* **Lastname**

Enter the name here.

When you have entered the name, point your cursor to Continue and click left button on mouse.

Dr Jones name has been entered. Now you must enter the other required information.

Detailed Information Infant Toddler Early Intervention Program - Microsoft Internet Explorer pr...

Staff Detail

Name: (First) **Firstname** (Middle) **Middle** (Last) **Lastname**

SSN: 222-33-4444 Date of Birth: mm/dd/yyyy

Title: **Physical Therapist** E-mail:

Is staff a qualified FRC? ☐ Yes ☒ No Has staff passed a background check? ☒ Yes ☐ No

Is staff Active? ☒ Yes ☐ No

Staff Address

add new button.

•To edit, select the item then click the corresponding update button.

•To remove, select the item then click the corresponding remove button.

Staff Agency and Manager

If you don't want them to see your General Inquiries list, **do not** enter an agency or any information here!

Staff Languages

No data entered

Staff Phone Numbers

No data entered

CASA Security

* The LogOn ID and Password is what the staff will use to log on to the ITEIP System. Both are required.

LogOn ID: **Firstname.Lastname**

Password: *********

Confirm Password: *********

Admin Security: **None**

Add New Save Exit

Make sure to check **No** if this team member is not an FRC!

Make sure a background check has been completed

Make sure to check **Yes** if this team member is to have access to the System

If you don't want them to see your General Inquiries list, **do not** enter an agency or any information here!

Make sure to enter the agency.

Click on this to add Logon ID.

Enter password

When you have entered the information, click Save.

Make sure this is None for the team member being added

When you get the “Staff successfully saved!” message you are done, so click Exit.

Detailed Information Infant Toddler Early Intervention Program - Microsoft Internet Explorer pr...

Staff Detail ?

Staff successfully saved!

Name: (First) (Middle) (Last)

SSN: Date of Birth: mm/dd/yyyy

Title: E-mail:

Is staff a qualified FRC? ☐ Yes ☒ No Has staff passed a background check? ☒ Yes ☐ No

Is staff Active? ☒ Yes ☐ No

Staff Address ?

No Address Entered

Add More

- To add new item, click the corresponding add new button.
- To edit, select the item then click the corresponding update button.
- To remove, select the item then click the corresponding remove button.

Staff Agency and Manager ?

No data entered

Staff Languages ?

No data entered

Staff Phone Numbers ?

No data entered

CASA Security ?

* The LogOn ID and Password is what the staff will use to log on to the ITEIP System. Both are required.

LogOn ID:

Password:

Confirm Password:

Admin Security:

Add New Save Exit

The role the team member is to have, can now be set up by the FRC. If they are the Primary Contact for the child, indicate so here. If they are to receive paper copies of the child/family information, indicate so here. The rest of the roles establish the access and change ability to the child/family information that resides on the ITEIP Data Management System.

ITEIP Information - Microsoft Internet Explorer provided by USN...

Staff Contact and Access Information

Staff: **Firstname Lastname**

By clicking the save button, the staff member will be saved as a contact for the current client.

Agency: _____ Service Area: _____

IFSP Team Member? ☒ Yes ☐ No

Primary Contact: ☐ Yes ☒ No

Access to Client's Record:

- ☐ No Access
- ☐ Read Only Access
- ☒ Edit Access
- ☐ Full Data Edit Access (Proxy)

Exit Save

- Key:
- Primary Contact
 - IFSP Team Member
 - Can Review Child's Info & IFSP
 - Can Update Assessments & Evaluations
 - Data Entry for Client
 - No access to the client's record

This is what it look like on the Team Member screen.

with a blue box

Frequently Asked Questions

- Key:
- Primary Contact
 - IFSP Team Member
 - Can Review Child's Info & IFSP
 - Can Update Assessments & Evaluations
 - Data Entry for Client
 - No access to the client's record

Child's IIEIP Data System Contacts & Team Members

Please Note: Any staff added to a child's team needs to have permission from the family to access the family's records

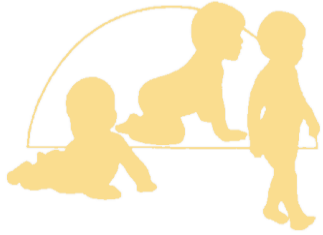
A staff member with a star (★) in front of his/her name signifies that they are the child's family resources coordinator.

<input type="checkbox"/>	Deborah West	Infant Toddler Early Intervention Program			
	IT Support	WestD1@dshs.wa.gov	Ph: (360)902-0261	[Work]	
<input type="checkbox"/>	doctor jones	A Step Ahead in Pierce County			
			No phone numbers listed		
<input type="checkbox"/>	Firstname Lastname	None			
	Physical Therapist		No phone numbers listed		
<input type="checkbox"/>	Melva Zavala	Adams County Health District			
	Family Resources Coordinator	melvaz@cbha.org	Ph: (509) 488-9939	[Fax]	
<input checked="" type="checkbox"/>	★ Richard Sanders	Member of 2 Agencies			
		SanderL@dshs.wa.gov	Ph: (555)555-5555	[Work]	

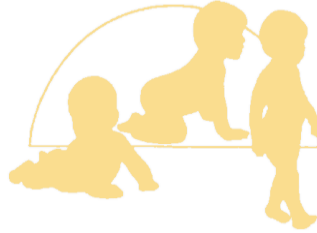
☒ Remove Checked Staff Contacts

Add More

Back Exit Continue



Reports



The following reports have been selected at random. Some of the reports are from the test system and others from the production (live) system, but the live data has been modified for privacy reasons. The data in the reports is not current and in some cases not accurate. The data was created to demonstrate reports features.

To access the
new Data
Management
System
Training - - New
Reports.

Infant Toddler Early Intervention Program (ITEIP)



Training

Data Management System Training

- [Data Management System Training -- Current Online screens](#)
- [Data Management System Training -- ITEIP Reports](#)
- [Data Management Systems Training -- New Reports \(Added 10/3/2009\)](#)
- [How to Identify and Fix Indicator Data Issues on the ITEIP Data Management System](#)
- [Data Management System Training -- How to use the Child Outcome Summary Form \(COSF\) on the ITEIP Data Management System](#)

Calendar

Days Out: 20

[Update](#)

Date	Description	Action
11/12/2007	test Test1	IFSP Due - Initial
09/01/2008	Test Test2	Service - Plan Start
11/12/2008	test test3	IFSP Due - Initial
12/01/2008	IFSP Due Test	Service - Plan Start
03/01/2009	Test Mofi2	Service - Plan Start
05/13/2009	test acosf	Service - Plan Start





[More Dates](#)

General Inquiries

Intake Form: [Create New](#)

Intake Date	Child's Name	Taken By
 05/29/2009	Not Provided	Deborah Connect
 06/15/2009	Hey You	Chris Shelley
 08/11/2009	1 1 1	Deborah Connect
09/28/2009	first2 mid2 last2	Bob Morris
09/28/2009	first1 mid1 last1	Bob Morris

Reports & Forms





-  [Family Survey Form \(Word\)](#)
-  [Encuesta de Resultados de la Familia \(Word\)](#)



[Reports](#)

Active Children

Click on the arrow (▼ or ▲) to order the list by that column. The ▼ arrow indicates the currently selected column.

▼ First	▲ Last	▼ Birth Date	▼	▼	▼
 test child4		12/04/2007	★		
 test Test1		06/06/2007	★		
 Test Test2		07/24/2008	★	I	
 test test3		12/13/2008	★		











Active Child Count: 4

A star (★) next to a child's name indicates that you are the FRC for that child.

The letter 'I' (I) next to the child's name indicates that the child has a completed IFSP.

The letter 'T' (T) next to the child's name indicates that the child has been transitioned out of the ITEIP program.

Other Information

-  [Find a Child](#)
 -  [ITEIP Web Upload](#)
 -  [Starting Line Newsletter](#)
 -  [Download the latest Internet Explorer Browser](#)
 -  [Change Your Password](#)
 -  [ITEIP Training Manual - Version 9 \(Word 3.7mb\)](#)
 -  [ITEIP Training Manual - Version 9 \(PDF 2.4mb\)](#)
 -  [ITEIP Reports Training Manual - Versior 10 \(Word 1.33mb\)](#)
 -  [ITEIP Reports Training Manual - Versior 10 \(PDF 1.0mb\)](#)
- To save the training manual to disk, right-click and choose "Save Target As . . ." (PC Only)
-  [Download the free Acrobat Reader \(PDF viewer\)](#)

The Reports Menu screen can be accessed through [Reports](#) on the ITEIP Today screen.

FRC Workload Management & Tools

Management Reports,

Reports

ITEIP uses these reports for federal and state reporting.

FRCs can access these reports.

Managers and Lead FRCs can access these reports.

COSF Reports

ITEIP Management Reports

Federal Reports

FRC Workload Management & Tools

Required Fields Status

Displays the status of the required fields as well as other fields that will help you to determine which children are included in various reports and why some are not.

Inactive Children Fields Status List

Details, for inactive children, the same information found in the Required Fields Status report.

Child Record Access Information

Reports who has accessed a child's record.

Child Progress Notes Report

This report displays child progress notes based on the progress note date range, service area, selected agency, or FRC.

Child Services Report

This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.

Children with Medicaid Funding Source Report

This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.

Children that Qualify for Domains Count

This report displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.

Children with Other Languages Report

This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.

FRC Child List

Shows all active children for the current user.

Transitioned without completed IFSP

Shows listing of children that have transitioned without a completed IFSP during the reporting period.

FRC Transfer Report

This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.

Current IFSPs

This report displays the current IFSPs by date range, service area, selected agency, or FRC.

Funding Sources for Children

This report displays a list of Children and their Funding Sources.

IFSP Compliance Detail Report

Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.

COSF Reports

Summary Of Results

This report is the "OSEP Categories Summary Report" and it is the summary report of OSEP categories.

OSEP Category Report

This report is the "ITEIP Definitions for Outcome Categories Summary Report" and is a summary report of ITEIP categories

COSF Count Report

This report is the "COSF Compliance Report" and is a report of the number of completed and uncompleted COSFs.

List of children by FRC, Agency, Lead Agency, Service Level or Statwide

This report is the "COSF Children By FRC Report" and will present a list of all the children's COSF descriptors and the children's OSEP progress category at the exit for the children assigned to the FRC, Agency, Lead Agency, Service area or Statewide.

ITEIP Management

Service Area Contact Information

Shows lead FRC, state liaison, and service area managers for each service area.

Administration Reports

Administrative Login Attempts

Lists users who attempted to use the administrative login access during a specified date range.

Federal Reports

ITEIP Monthly Data Report (Fed Report)

Displays the ITEIP data based on the date range and service area / agency chosen.

Services Count (by ethnicity) (Fed Report)

Reports early intervention services on IFSPs provided to infants, toddlers, and their families in accordance with Part C.

Count of Children Receiving Services (Fed Report)

Report of infants and toddlers receiving early intervention services in accordance with Part C.

Primary Service Setting Count (Fed Report)

Reports early intervention services on IFSPs provided to infants, toddlers, and their families in accordance with Part C.

Service Area/Agency/Staff Child Count

Displays the number of active children in the ITEIP system.

Active Families by Family Resources Coordinator

Displays the Family Resources Coordinator and all active families for that FRC.

Staff Activity Information

Lists the child records that a staff member has accessed and, optionally, the access type for each person.

Data Entry, Proxy, and Report Access

Shows which staff members have report access, proxy access and / or data entry access.

FRC Caseload Report

Details number of active children & status (how many active files/FRC have completed IFSPs, how many in referral state).

Number of FRCs per Contractor

Displays a count of the number of FRCs for the state, or in a particular service area or agency.

Number of children by development area

Displays a count of the number of children by development area domain.

Child Age at Referral

Displays the average child age at the time of referral.

Child Count By Age at Referral

Displays a count, by age range, for children at the time of referral.

Diagnosis Count by Ethnicity

Displays the count of children for each diagnosis, can be broken down by ethnicity.

Diagnosis Count by Age

Displays the count of children for each diagnosis broken down by age.

Child Count by Funding Sources

Displays the number of children using each funding source.

Funding Sources By Service

Displays which funding sources are being used for a particular Early Intervention service.

Number of Funding Sources per Child

Displays the number of funding sources being used by each child.

"Others" Reports

Displays information specified by the FRC as "other" in the system. There are six types of other reports: ethnicity, language, diagnosis, funding source, service type, and primary service setting.

Eligibility Snapshot

Children in School District

Displays a count by school district of children enrolled or residing in each school district.

The following are the specific types of reports that will be addressed on the following pages



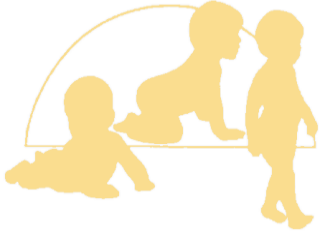
New FRC Reports



New Administration Capability



Management Reports



New FRC Reports

Reports

FRC Workload Management & Tools



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FRC Child List

Shows all active children for the current user.



Transitioned without completed IFSP

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FRC Transfer Report

This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.



Current IFSPs

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Funding Sources for Children

This report displays a list of Children and their Funding Sources.



IFSP Compliance Detail Report

Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.

The reports
included in
this training
are
designated
with a



The others
are in Data
Management
System
Training --
ITEIP
Reports



The new reports are different than the older ones. To put in a date, you can type it in or click on the box and select the date.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

Child Progress Notes Report

This report displays child progress notes based on the progress date range, service area, selected agency, or FRC.

Please choose the criteria for the report you would like to view.

Step 1: Select the date range for the report

Begin:

End:

Step 2: State-wide, a Service Area, an Agency, or FRC

☐ State-wide

☐ Service Area

☒ Agency

FRC

Step 4: Select output for the report

Output:

[View](#)

[Back](#) [Close](#) [Print](#)

Click on one of the date boxes and select the wanted dates.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

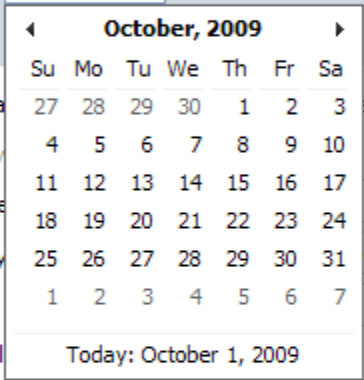
Child Progress Notes Report

This report displays child progress notes based on the progress date range, service area, selected agency, or FRC.

Please choose the criteria for the report you would like to view.

Step 1: Select the date range for the report

Begin:

End: 

Step 2: Select the service area, agency, or FRC

☐ State-wide

☐ Service Area

☒ Agency

FRC

Step 4: Select the output format

Output: PDF

[View](#)

[Back](#) [Close](#) [Print](#)

The new reports can be printed in a PDF (Acrobat reader formatted) or in Microsoft Excel format.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

Child Progress Notes Report

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Please choose the criteria for the report you would like to view.

Step 1: Select the date range for the report

Begin:

End:

Step 2: State-wide, a Service Area, an Agency, or FRC

☐ State-wide

☐ Service Area

☒ Agency

☐ FRC

Step 4: Select output for the report

Output:

[View](#)

[Back](#) [Close](#) [Print](#)

If you are the Lead FRC of Manager, you can display information for the whole lead Agency (Service Area).

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

Child Progress Notes Report

This report displays child progress notes based on the progress date range, service area, selected agency, or FRC.

Please choose the criteria for the report you would like to view.

Step 1: Select the date range for the report

Begin:

End:

Step 2: State-wide, a Service Area, an Agency, or FRC

☐ State-wide

☒ Service Area

☐ Agency

FRC

Step 4: Select output for the report

Output:

[View](#)

[Back](#) [Close](#) [Print](#)

If you are An FRC, you can display information for your children.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

Child Progress Notes Report

This report displays child progress notes based on the progress date range, service area, selected agency, or FRC.

Please choose the criteria for the report you would like to view.

Step 1: Select the date range for the report

Begin:

End:

Step 2: State-wide, a Service Area, an Agency, or FRC

☐ State-wide

☐ Service Area

☒ Agency

FRC

Step 4: Select output for the report

Output:

[View](#)

[Back](#) [Close](#) [Print](#)

You can view all of the FRC Training by selecting Lesson 1 or select the training you want to start with by clicking on the appropriate lesson.

Click below
for Lesson

Click below
for Lesson

FRC Workload Management & Tools



Required Fields Status

Displays the status of the required fields as well as other fields that will help you to determine which children are included in various reports and why some are not.



Inactive Children Fields Status List

Details, for inactive children, the same information found in the Required Fields Status report.



Child Record Access Information

Reports who has accessed a child's record.



Child Progress Notes Report

This report displays child progress notes based on the progress note date range, service area, selected agency, or FRC.



Child Services Report

This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.



Children with Medicaid Funding Source Report

This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.



Children that Qualify for Domains Count

This report displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.

Lesson 5



Children with Other Languages Report

This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.



FRC Child List

Shows all active children for the current user.



Transitioned without completed IFSP

Shows listing of children that have transitioned without a completed IFSP during the reporting period.

Lesson 6



FRC Transfer Report

This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.

Lesson 7



Current IFSPs

This report displays the current IFSPs by date range, service area, selected agency, or FRC.

Lesson 8



Funding Sources for Children

This report displays a list of Children and their Funding Sources.

Lesson 9



IFSP Compliance Detail Report

Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.

Training for the nine new FRC reports are included here. Click on the appropriate lesson to go to that specific training. The other reports training is available on the ITEIP Web site as well.

Child Progress Notes report, lists the Progress Reports entered.

Existing Report

Existing Report

Existing Report

New Report

New Report

New Report

New Report

New Report

Existing Report

Existing Report

New Report

New Report

New Report

New Report

Reports

FRC Workload Management & Tools



Required Fields Status

Displays the status of the required fields as well as other fields that will help you to determine which children are included in various reports and why some are not.



Inactive Children Fields Status List

Details, for inactive children, the same information found in the Required Fields Status report.



Child Record Access Information

Reports who has accessed a child's record.



Child Progress Notes Report

This report displays child progress notes based on the progress note date range, service area, selected agency, or FRC.



Child Services Report

This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.



Children with Medicaid Funding Source Report

This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.



Children that Qualify for Domains Count

This report displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.



Children with Other Languages Report

This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.



FRC Child List

Shows all active children for the current user.



Transitioned without completed IFSP

Shows listing of children that have transitioned without a completed IFSP during the reporting period.



FRC Transfer Report

This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.



Current IFSPs

This report displays the current IFSPs by date range, service area, selected agency, or FRC.



Funding Sources for Children

This report displays a list of Children and their Funding Sources.



IFSP Compliance Detail Report

Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.

Step 1 –
select the
date range for
the report.

Step 2 – If
available you
can select
State-wide,
Service Area
or **FRC,**
depending
who has
logged in and
is requesting
the report

Step 4 Select
if you want
the report
displayed in a
PDF of Excel
format.

View the
report, and if
this is what is
needed,

Then Print

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

Child Progress Notes Report

This report displays child progress notes based on the progress date range, service area, selected agency, or FRC.

Please choose the criteria for the report you would like to view.

Step 1: Select the date range for the report

Begin:

End:

Step 2: State-wide, a Service Area, an Agency, or FRC

☐ State-wide

☐ Service Area

☒ Agency

FRC

Step 4: Select output for the report

Output:

[View](#)

[Back](#) [Close](#) [Print](#)

This report displays a list of the requesting FRC's active children.

This report has no criteria. The report is based on the currently logged-in user.

The report shows child ID, name of child, type of IFSP ("R" – active or "T" - transitioned), the IFSP stage (Interim, Initial, Team Amendment, Annual), the completion % of the Evaluation/Levels of Functioning fields, and the ITEIP eligibility date the child was made eligible for ITEIP services.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

Child Progress Notes Report

This report displays child progress notes based on the progress date range, service area, selected agency, or FRC.

Please choose the criteria for the report you would like to view.

Step 1: Select the date range for the report

Begin:

End:

Step 2: State-wide, a Service Area, an Agency, or FRC

☐ State-wide

☐ Service Area

☒ Agency

FRC

Step 4: Select output for the report

Output: PDF

PDF

EXCEL

[View](#)

[Back](#) [Close](#) [Print](#)

You will get all the progress notes entered by the FRC, Agency or Service Area selected.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

Y!

**INFANT TODDLER EARLY INTERVENTION PROGRAM
FUNDING SOURCES FOR CHILDREN REPORT**

This report was run on Thursday, October 01, 2009

County: Benton/Franklin
Agency: Benton Franklin Infant Toddler Program
FRC: All FRC
Date Reporting: 4/1/2009 to 6/30/2009

Client Name	FRCStaff Name	Date Entered	Notes
Test Child	Carriann Cordes	5/13/2009 12:08 PM	04/29/2009 Call parent to address the 6 month with them. Mom's mailed box is full. I'll send out a letter.
		5/13/2009 01:03 PM	05/13/2009 6 month review: Tried to reach mom parents again to address the six month review.
			Received a phone call from the parent, She shared that Aiden is starting to show improvement know that he is attending class. Aiden is starting to repeat words,he counting from 10 to 1 he doesn't seem to want to count from 1 to 10. Aiden will be

1 of 3

Back Close Print

Reports

FRC Workload Management & Tools

Existing Report



Required Fields Status

Displays the status of the required fields as well as other fields that will help you to determine which children are included in various reports and why some are not.

Existing Report



Inactive Children Fields Status List

Details, for inactive children, the same information found in the Required Fields Status report.

Existing Report



Child Record Access Information

Reports who has accessed a child's record.

New Report



Child Progress Notes Report

This report displays child progress notes based on the progress note date range, service area, selected agency, or FRC.

New Report



Child Services Report

This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.

New Report



Children with Medicaid Funding Source Report

This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.

New Report



Children that Qualify for Domains Count

This report displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.

New Report



Children with Other Languages Report

This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.

Existing Report



FRC Child List

Shows all active children for the current user.

Existing Report



Transitioned without completed IFSP

Shows listing of children that have transitioned without a completed IFSP during the reporting period.

New Report



FRC Transfer Report

This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.

New Report



Current IFSPs

This report displays the current IFSPs by date range, service area, selected agency, or FRC.

New Report



Funding Sources for Children

This report displays a list of Children and their Funding Sources.

New Report



IFSP Compliance Detail Report

Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.

This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.

This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

Y!

INFANT TODDLER EARLY INTERVENTION PROGRAM CHILD SERVICES REPORT

This report was run on Thursday, October 01, 2009

County: Benton/Franklin
Agency: Benton Franklin Infant Toddler Program
FRC: All FRC
Date Reporting: 4/1/2008 to 6/30/2009

Client Name	FRC Staff Name	Service Type	Provider
Test Child 1	Myra Pacheco	Occupational Therapy	PASD/M.Keech, OTR/L
		Special Instruction	PASD/C.Neer, Special Ed Teacher
Test Child 2	Myra Pacheco	Occupational Therapy	CDC/P. Patrick, COTA/L
		Special Instruction	CDC/J. Coates
		Speech/Language Pathology	CDC/E. Martinez, CCC-SLP
Test Child 3	Carriann Cordes	Occupational Therapy	Mary Keech, OT
	Myra Pacheco	Occupational Therapy	CDC/P. Patrick, COTA/L

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Back Close Print

Reports

FRC Workload Management & Tools

Existing Report



Required Fields Status

Displays the status of the required fields as well as other fields that will help you to determine which children are included in various reports and why some are not.

Existing Report



Inactive Children Fields Status List

Details, for inactive children, the same information found in the Required Fields Status report.

Existing Report



Child Record Access Information

Reports who has accessed a child's record.

New Report



Child Progress Notes Report

This report displays child progress notes based on the progress note date range, service area, selected agency, or FRC.

New Report



Child Services Report

This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.

New Report



Children with Medicaid Funding Source Report

This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.

New Report



Children that Qualify for Domains Count

This report displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.

New Report



Children with Other Languages Report

This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.

Existing Report



FRC Child List

Shows all active children for the current user.

Existing Report



Transitioned without completed IFSP

Shows listing of children that have transitioned without a completed IFSP during the reporting period.

New Report



FRC Transfer Report

This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.

New Report



Current IFSPs

This report displays the current IFSPs by date range, service area, selected agency, or FRC.

New Report



Funding Sources for Children

This report displays a list of Children and their Funding Sources.

New Report



IFSP Compliance Detail Report

Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.

This report displays children with Medicaid Funding.



The Children with Medicaid Funding Source Report

This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

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INFANT TODDLER EARLY INTERVENTION PROGRAM CHILDREN WITH MEDICAID FUNDING REPORT

This report was run on Thursday, October 01, 2009

County: Benton/Franklin
Agency: Benton Franklin Infant Toddler Program
FRC: All FRC
Date Reporting: 4/1/2008 to 6/30/2009

Client Name	FRCStaff Name	Source Name	Client Program Id (PIC) Number
Andres Conner	Linda Lively	Medicaid (Healthy Options)	birdfsg1123166a
Briley Morris	Linda Lively	Medicaid (Healthy Options)	
Silas Donahey	Linda Lively	Medicaid (Healthy Options)	

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Back Close Print

Reports

FRC Workload Management & Tools

Existing Report



Required Fields Status

Displays the status of the required fields as well as other fields that will help you to determine which children are included in various reports and why some are not.

Existing Report



Inactive Children Fields Status List

Details, for inactive children, the same information found in the Required Fields Status report.

Existing Report



Child Record Access Information

Reports who has accessed a child's record.

New Report



Child Progress Notes Report

This report displays child progress notes based on the progress note date range, service area, selected agency, or FRC.

New Report



Child Services Report

This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.

New Report



Children with Medicaid Funding Source Report

This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.

New Report



Children that Qualify for Domains Count

This report displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.

New Report



Children with Other Languages Report

This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.

Existing Report



FRC Child List

Shows all active children for the current user.

Existing Report



Transitioned without completed IFSP

Shows listing of children that have transitioned without a completed IFSP during the reporting period.

New Report



FRC Transfer Report

This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.

New Report



Current IFSPs

This report displays the current IFSPs by date range, service area, selected agency, or FRC.

New Report



Funding Sources for Children

This report displays a list of Children and their Funding Sources.

New Report



IFSP Compliance Detail Report

Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.

This report displays how many children count in 1 to ? Domains.



A count of children and how many domains for each.

The Children that Qualify for Domains Count displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

**INFANT TODDLER EARLY INTERVENTION PROGRAM
QUALIFIED DOMAIN REPORT**

This report was run on Thursday, October 01, 2009

County: Benton/Franklin
Agency: Benton Franklin Infant Toddler Program
FRC: All FRC
Date Reporting: 4/1/2009 to 6/30/2009

Benton/Franklin	
Benton Franklin Infant Toddler Program	
	Qualified Domains
	1
	2
	3

Children
22
19
11

1 of 1

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Reports

FRC Workload Management & Tools

Existing Report



Required Fields Status

Displays the status of the required fields as well as other fields that will help you to determine which children are included in various reports and why some are not.

Existing Report



Inactive Children Fields Status List

Details, for inactive children, the same information found in the Required Fields Status report.

Existing Report



Child Record Access Information

Reports who has accessed a child's record.

New Report



Child Progress Notes Report

This report displays child progress notes based on the progress note date range, service area, selected agency, or FRC.

New Report



Child Services Report

This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.

New Report



Children with Medicaid Funding Source Report

This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.

New Report



Children that Qualify for Domains Count

This report displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.

New Report



Children with Other Languages Report

This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.

Existing Report



FRC Child List

Shows all active children for the current user.

Existing Report



Transitioned without completed IFSP

Shows listing of children that have transitioned without a completed IFSP during the reporting period.

New Report



FRC Transfer Report

This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.

New Report



Current IFSPs

This report displays the current IFSPs by date range, service area, selected agency, or FRC.

New Report



Funding Sources for Children

This report displays a list of Children and their Funding Sources.

New Report



IFSP Compliance Detail Report

Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.

Children that have other than English spoken in the home.



This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.

INFANT TODDLER EARLY INTERVENTION PROGRAM PRIMARY LANGUAGE SPOKEN REPORT

This report was run on Friday, October 02, 2009

County: Benton/Franklin

Agency: Benton Franklin Infant Toddler Program

FRC: All FRC

Date Reporting: 4/1/2009 to 6/30/2009

Benton/Franklin			
Benton Franklin Infant Toddler Program			
Jana PSD			
	<u>Client Name</u>	<u>Translator Needed</u>	<u>Languages Spoken</u>
	Test Child 1	Yes	Spanish
	Staff Total 1	1	
Lead FRC			
	<u>Client Name</u>	<u>Translator Needed</u>	<u>Languages Spoken</u>
	Test Child 1	Yes	Spanish
	Staff Total 1	1	
Sylvia FRC			
	<u>Client Name</u>	<u>Translator Needed</u>	<u>Languages Spoken</u>
	Test Child 1	Yes	Spanish
	Staff Total 1	1	
	Agency Total 3	3	
	Service Area Total 3	3	












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Close

Print

Reports

FRC Workload Management & Tools

Existing Report	 Required Fields Status <i>Displays the status of the required fields as well as other fields that will help you to determine which children are included in various reports and why some are not.</i>
Existing Report	 Inactive Children Fields Status List <i>Details, for inactive children, the same information found in the Required Fields Status report.</i>
Existing Report	 Child Record Access Information <i>Reports who has accessed a child's record.</i>
New Report	 Child Progress Notes Report <i>This report displays child progress notes based on the progress note date range, service area, selected agency, or FRC.</i>
New Report	 Child Services Report <i>This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.</i>
New Report	 Children with Medicaid Funding Source Report <i>This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.</i>
New Report	 Children that Qualify for Domains Count <i>This report displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.</i>
New Report	 Children with Other Languages Report <i>This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.</i>
Existing Report	 FRC Child List <i>Shows all active children for the current user.</i>
Existing Report	 Transitioned without completed IFSP <i>Shows listing of children that have transitioned without a completed IFSP during the reporting period.</i>
New Report	 FRC Transfer Report <i>This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.</i>
New Report	 Current IFSPs <i>This report displays the current IFSPs by date range, service area, selected agency, or FRC.</i>
New Report	 Funding Sources for Children <i>This report displays a list of Children and their Funding Sources.</i>
New Report	 IFSP Compliance Detail Report <i>Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.</i>

Names of children and the associated FRCs that have transferred from one FRC to another.



FRC Transfer Report

This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

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INFANT TODDLER EARLY INTERVENTION PROGRAM FRC TRANSFER WITHIN SERVICE AREA

This report was run on Friday, October 02, 2009














County: Benton/Franklin
Agency: Benton Franklin Infant Toddler Program
FRC: All FRC
Date Reporting: 4/1/2009 to 6/30/2009

Benton/Franklin			
Client Name	From FRC	To FRC	
Sally asfaeg	Herty Fedwigg	Gettywig Dubelmeiert	
Total Transferred		1	

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Reports

FRC Workload Management & Tools

Existing Report	 Required Fields Status <i>Displays the status of the required fields as well as other fields that will help you to determine which children are included in various reports and why some are not.</i>
Existing Report	 Inactive Children Fields Status List <i>Details, for inactive children, the same information found in the Required Fields Status report.</i>
Existing Report	 Child Record Access Information <i>Reports who has accessed a child's record.</i>
New Report	 Child Progress Notes Report <i>This report displays child progress notes based on the progress note date range, service area, selected agency, or FRC.</i>
New Report	 Child Services Report <i>This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.</i>
New Report	 Children with Medicaid Funding Source Report <i>This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.</i>
New Report	 Children that Qualify for Domains Count <i>This report displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.</i>
New Report	 Children with Other Languages Report <i>This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.</i>
Existing Report	 FRC Child List <i>Shows all active children for the current user.</i>
Existing Report	 Transitioned without completed IFSP <i>Shows listing of children that have transitioned without a completed IFSP during the reporting period.</i>
New Report	 FRC Transfer Report <i>This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.</i>
New Report	 Current IFSPs <i>This report displays the current IFSPs by date range, service area, selected agency, or FRC.</i>
New Report	 Funding Sources for Children <i>This report displays a list of Children and their Funding Sources.</i>
New Report	 IFSP Compliance Detail Report <i>Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.</i>

Names of children that currently have IFSPs.



Current IFSPs

This report displays the current IFSPs by date range, service area, selected agency, or FRC.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

1 / 1 73% Find

INFANT TODDLER EARLY INTERVENTION PROGRAM CURRENT IFSPs REPORT

This report was run on Friday, October 09, 2009















County: ITEIP
Agency: All Agencies
FRC: All FRC
Date Reporting: 3/2/2009 to 10/5/2009

Client Name	FRC Staff Name	IFSP Type	Create Date	Last Updated
Erika Bolding	Terri Brown	Initial	9/28/2009	9/28/2009
s s	Deborah Connect	Initial	7/10/2009	7/10/2009
Sara Smith	Terri Brown	Annual Review	9/28/2009	9/28/2009
Test Mofi2	Chris Connect	Initial	5/12/2009	5/12/2009

Back Close Print

Reports

FRC Workload Management & Tools

Existing Report	 Required Fields Status <i>Displays the status of the required fields as well as other fields that will help you to determine which children are included in various reports and why some are not.</i>
Existing Report	 Inactive Children Fields Status List <i>Details, for inactive children, the same information found in the Required Fields Status report.</i>
Existing Report	 Child Record Access Information <i>Reports who has accessed a child's record.</i>
New Report	 Child Progress Notes Report <i>This report displays child progress notes based on the progress note date range, service area, selected agency, or FRC.</i>
New Report	 Child Services Report <i>This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.</i>
New Report	 Children with Medicaid Funding Source Report <i>This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.</i>
New Report	 Children that Qualify for Domains Count <i>This report displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.</i>
New Report	 Children with Other Languages Report <i>This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.</i>
Existing Report	 FRC Child List <i>Shows all active children for the current user.</i>
Existing Report	 Transitioned without completed IFSP <i>Shows listing of children that have transitioned without a completed IFSP during the reporting period.</i>
New Report	 FRC Transfer Report <i>This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.</i>
New Report	 Current IFSPs <i>This report displays the current IFSPs by date range, service area, selected agency, or FRC.</i>
New Report	 Funding Sources for Children <i>This report displays a list of Children and their Funding Sources.</i>
New Report	 IFSP Compliance Detail Report <i>Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.</i>

Names of children and their funding sources.



This report displays a list of Children and the Funding Sources on all of their services.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

1 / 1 73% Find

INFANT TODDLER EARLY INTERVENTION PROGRAM FUNDING SOURCES FOR CHILDREN REPORT

This report was run on Friday, October 09, 2009











County: All Service Area
Agency: Boyer Children's Clinic
FRC: All FRC
Date Reporting: 2/9/2009 to 10/5/2009

Client Name	FRCStaff Name	Funding Source List
Test child 1	Jennifer FRC	Charitable Contributions - Organizations & Private, County Developmental Disabilities, IDEA, Part C, Private Insurance
Test child 2	Kelvie Test	Charitable Contributions - Organizations & Private, County Developmental Disabilities, IDEA, Part C, Private Insurance, School District
Test child 3	Rachel TRYU	Charitable Contributions - Organizations & Private, County Developmental Disabilities, IDEA, Part C, Private Insurance, School District
Test child 4	Abyan jklmn	Charitable Contributions - Organizations & Private, County IDEA, Part C, Medicaid (Healthy Options), School District

Back Close Print

Reports

FRC Workload Management & Tools

Existing Report	 Required Fields Status <i>Displays the status of the required fields as well as other fields that will help you to determine which children are included in various reports and why some are not.</i>
Existing Report	 Inactive Children Fields Status List <i>Details, for inactive children, the same information found in the Required Fields Status report.</i>
Existing Report	 Child Record Access Information <i>Reports who has accessed a child's record.</i>
New Report	 Child Progress Notes Report <i>This report displays child progress notes based on the progress note date range, service area, selected agency, or FRC.</i>
New Report	 Child Services Report <i>This report displays children with their services and providers based on the completed IFSP date range, service area, selected agency, or FRC.</i>
New Report	 Children with Medicaid Funding Source Report <i>This report displays children with Medicaid Funding Sources and their Personal Identification Number (PIC) based on the birthday date range, service area, selected agency, or FRC.</i>
New Report	 Children that Qualify for Domains Count <i>This report displays the count of children based on the count of domains they qualify for filtered on the Evaluation date, service area, selected agency, or FRC.</i>
New Report	 Children with Other Languages Report <i>This report displays a list of families with languages spoken in the home when different than English based on the birthday date range, service area, selected agency, or FRC.</i>
Existing Report	 FRC Child List <i>Shows all active children for the current user.</i>
Existing Report	 Transitioned without completed IFSP <i>Shows listing of children that have transitioned without a completed IFSP during the reporting period.</i>
New Report	 FRC Transfer Report <i>This report displays the number of FRC Transfers by client based on the date range, service area, selected agency, or FRC.</i>
New Report	 Current IFSPs <i>This report displays the current IFSPs by date range, service area, selected agency, or FRC.</i>
New Report	 Funding Sources for Children <i>This report displays a list of Children and their Funding Sources.</i>
New Report	 IFSP Compliance Detail Report <i>Shows the number of completed, overdue, and timely records for 45 day clock, 6 month review, initial IFSP, and annual reviews.</i>

The ITEIP Compliance Report and the children associated with the report.



This report Shows the number of completed, overdue, and timely records for Service Start (Indicator 1), Initial IFSP (Indicator 7), Transition Conference, and if child potentially eligible for Part B (Indicator 8C). It also shows If IFSP with Transition Steps and Services (Indicator 8A) and Notification to the Local Education Agency (LEA) (Indicator 8B) have been completed. Optionally you can display compliance information about 6 month reviews and Annual IFSPs.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

Please choose the criteria for the report you would like to view.

Step 1: Select the date range for the report

Begin: 01/01/2009

End: 10/05/2009

Step 2: State-wide, a Service Area, an Agency, or FRC

☐ State-wide

☒ Service Area ITEIP

☐ Agency

FRC

Step 3: Select report type

Indicator Type: All

Show Detail: Yes

Step 4: Select output for the report

Output: PDF

[View](#)

[Back](#) [Close](#) [Print](#)

To select a just a compliance counts for Indicators 1, 7 and 8A, 8B and 8C, in step 3 select **Required** for Indicator Type: and **No** for Show Details:.

If you want compliance counts and the associated children select **Yes** for Show Details:.. And if you want to include 6 month review and Annual IFSP compliance information select **All** for Indicator Type:.

Infant Toddler Early Intervention Program - Reports - Windows Internet Explorer

Please choose the criteria for the report you would like to view.

Step 1: Select the date range for the report

Begin: 01/01/2009

End: 10/05/2009

Step 2: State-wide, a Service Area, an Agency, or FRC

☐ State-wide

☒ Service Area ITEIP

☐ Agency

☐ FRC

Step 3: Select report type

Indicator Type: All

Show Details: Yes

Step 4: Select output for the report

Output: PDF

[View](#)

[Back](#) [Close](#) [Print](#)

This report displays the compliance counts for Indicators 1, 7 and 8A, 8B and 8C, and is obtained by selecting **Required** and **No** for Show Details: in Step 3.

INFANT TODDLER EARLY INTERVENTION PROGRAM IFSP COMPLIANCE REPORT

This report was run on Friday, October 09, 2009

County: ITEIP

Agency: All Agencies

FRC: All FRC

Date Reporting: 2/3/2009 to 10/5/2009

Service Start (Indicator 1)	Count	Percent
On Time	11	100.00%
Late - Exceptional Family Circumstances	0	0.00%
Late - Other	0	0.00%
Overdue	0	
Initial IFSP (Indicator 7)	Count	Percent
On Time	4	80.00%
Late - Exceptional Family Circumstances	1	20.00%
Late - Other	0	0.00%
Overdue	2	
IFSP with Transition Steps and Services	Count	Percent
Steps and Services Included	0	0.00%
Steps and Services not Included	0	0.00%
Notification to the Local Education Agency (LEA), if child potentially eligible for Part B (Indicator 8A)	Count	Percent
Yes	1	25.00%
No	3	75.00%
Transition Conference, if child potentially eligible for Part B (Indicator 8C)	Count	Percent
On Time	0	0.00%
Late - Exceptional Family Circumstances	0	0.00%
Late - Other	0	0.00%
Overdue	0	

If you want information about 6 month review and Annual IFSP compliance, select **All** and **No** for Show Details: in Step 3. This report displays a list of Children and the Funding Sources on all of their services.

INFANT TODDLER EARLY INTERVENTION PROGRAM IFSP COMPLIANCE REPORT

This report was run on Friday, October 09, 2009

County: ITEIP

Agency: All Agencies

FRC: All FRC

Date Reporting: 2/3/2009 to 10/5/2009

Service Start (Indicator 1)	Count	Percent
On Time	11	100.00%
Late - Exceptional Family Circumstances	0	0.00%
Late - Other	0	0.00%
Overdue	0	
Initial IFSP (Indicator 7)	Count	Percent
On Time	4	80.00%
Late - Exceptional Family Circumstances	1	20.00%
Late - Other	0	0.00%
Overdue	2	
6 Month Review	Count	Percent
On Time	2	100.00%
Late	0	0.00%
Overdue	0	
Annual IFSP	Count	Percent
On Time	2	100.00%
Late	0	0.00%
Overdue	0	
IFSP with Transition Steps and Services	Count	Percent
Steps and Services Included	0	0.00%
Steps and Services not Included	0	0.00%
Notification to the Local Education Agency (LEA), if child potentially eligible for Part B (Indicato	Count	Percent
Yes	1	25.00%
No	3	75.00%
Transition Conference, if child potentially eligible for Part B (Indicator 8C)	Count	Percent
On Time	0	0.00%
Late - Exceptional Family Circumstances	0	0.00%
Late - Other	0	0.00%
Overdue	0	

And if you the associated children names included in this report, select **Yes** for Show Details: in Step 3.

INFANT TODDLER EARLY INTERVENTION PROGRAM IFSP COMPLIANCE REPORT

This report was run on Friday, October 09, 2009

County: ITEIP
Agency: All Agencies
FRC: All FRC
Date Reporting: 2/3/2009 to 10/5/2009

Service Start (Indicator 1)							Count	Percent
On Time							11	100.00%
Client ID	First Name	Last Name	Description	Staff Name	Due Date	Completed		
57029	I	old	Start service - Occupational Therapy	Deborah Connect	10/23/2009	09/23/2009		
57073	Samantha	Smith	Start service - Early Identification, Screening an	Terri Brown	10/28/2009	09/24/2009		
57034	Sara	Smith	Start service - Occupational Therapy	Terri Brown	10/24/2009	09/24/2009		
57034	Sara	Smith	Start service - Vision Services	Terri Brown	10/28/2009	09/24/2009		
57034	Sara	Smith	Start service - Health Services	Terri Brown	10/24/2009	09/24/2009		
57033	Scott	Smith	Start service - Nutrition Services	Terri Brown	10/25/2009	09/24/2009		
57035	Sharon	Smith	Start service - Family Training, Counseling, and H	Terri Brown	10/24/2009	09/24/2009		
57035	Sharon	Smith	Start service - Nutrition Services	Terri Brown	10/24/2009	09/24/2009		
57035	Sharon	Smith	Start service - Occupational Therapy	Terri Brown	10/24/2009	09/24/2009		
57035	Sharon	Smith	Start service - Physical Therapy	Terri Brown	10/24/2009	09/24/2009		
57035	Sharon	Smith	Start service - Speech/Language Pathology	Terri Brown	10/24/2009	09/24/2009		
Late - Exceptional Family Circumstances							0	0.00%
Late - Other							0	0.00%
Overdue							0	
Initial IFSP (Indicator 7)							Count	Percent
On Time							4	80.00%
Client ID	First Name	Last Name	Description	Staff Name	Due Date	Completed		
57029	I	old		Deborah Connect	11/07/2009	09/23/2009		
57034	Sara	Smith		Terri Brown	11/08/2009	09/24/2009		
57033	Scott	Smith		Terri Brown	11/08/2009	09/25/2009		
57035	Sharon	Smith		Terri Brown	11/08/2009	09/24/2009		
Late - Exceptional Family Circumstances							1	20.00%
Client ID	First Name	Last Name	Description	Staff Name	Due Date	Completed		
57038	Test	Test2		richard sanders	11/08/2008	09/01/2009		
Delay Reason	check1							

rptIFSPComplianceDetail

1 of 2

10/9/2009 10:35:15 AM

Late - Other							0	0.00%
Overdue							2	
54873	s	s		Deborah Connect	08/13/2009			
55137	Test	Mof2		Chris Connect	02/26/2009			
6 Month Review							Count	Percent
On Time							2	100.00%
Client ID	First Name	Last Name	Description	Staff Name	Due Date	Completed		
57033	Scott	Smith		Terri Brown	03/25/2010	09/29/2009		
57035	Sharon	Smith		Terri Brown	03/24/2010	09/24/2009		
Late							0	0.00%
Overdue							0	
Annual IFSP							Count	Percent
On Time							2	100.00%
Client ID	First Name	Last Name	Description	Staff Name	Due Date	Completed		
57034	Sara	Smith		Terri Brown	09/23/2010	09/28/2009		
57035	Sharon	Smith		Terri Brown	09/23/2010	09/24/2009		
Late							0	0.00%
Overdue							0	
IFSP with Transition Steps and Services							Count	Percent
Steps and Services Included							0	0.00%
Steps and Services not Included							0	0.00%
Notification to the Local Education Agency (LEA), if child potentially eligible for Part B (Indicator 8C)							Count	Percent
Yes							1	25.00%
Client ID	First Name	Last Name	Description	Staff Name	Due Date	Completed		
57029	I	old		Deborah Connect	09/23/2009	08/23/2009		
No							3	75.00%
Client ID	First Name	Last Name	Description	Staff Name	Due Date	Completed		
51152	Erika	Bolding		Terri Brown	02/27/2009			
57073	Samantha	Smith		Terri Brown	09/29/2009			
57075	test	6		richard sanders	09/30/2009			
Transition Conference, if child potentially eligible for Part B (Indicator 8C)							Count	Percent
On Time							0	0.00%
Late - Exceptional Family Circumstances							0	0.00%
Late - Other							0	0.00%
Overdue							0	

**There are no new
Federal Reports. To
access the training for
the Federal Reports,
select Data Management
System Training -- ITEIP
Reports**

To access the Federal Report training, go to the ITEIP Web site and select Data Management System Training - - ITEIP Reports.

Infant Toddler Early Intervention Program (ITEIP)



d Training

Data Management System Training

- [Data Management System Training -- Current Online screens](#)
- [Data Management System Training -- ITEIP Reports](#)
- [Data Management System Training -- New Reports](#)
- [How to Identify and Fix Indicator Data Issues on the ITEIP Data Management System](#)
- [Data Management System Training -- How to use the Child Outcome Summary Form \(COSF\) on the ITEIP Data Management System](#)

**There is one new
Administration
Reports for those
that have
administration rights
for your agency**

To access the new Administration capability training, go to the ITEIP Web site and select Data Management System Training - - New Reports.

Infant Toddler Early Intervention Program (ITEIP)




Training

Data Management System Training

- [Data Management System Training -- Current Online screens](#)
- [Data Management System Training -- ITEIP Reports](#)
- [Data Management Systems Training -- New Reports \(Added 10/3/2009\)](#)
- [How to Identify and Fix Indicator Data Issues on the ITEIP Data Management System](#)
- [Data Management System Training -- How to use the Child Outcome Summary Form \(COSF\) on the ITEIP Data Management System](#)

If you have Admin at the top of your screen, you will be able to get the new are a manager or agency Data System Administrator you can get the new Bulk Client Transfer , Administration Report



Infant Toddler Early Intervention Program

[Log Off](#)

[ITEIP Today](#)
[Calendar](#)
[Child's Record](#)
[Evaluation & Assessment](#)
[COSF](#)
[IFSP](#)
[Feedback](#)
[Admin](#)

ITEIP Today for richard sanders

Agency: Infant Toddler Early Intervention Program

Proxy as: [Change Proxy](#)

[Calendar](#)

Days Out: [Update](#)

Date	Description	Action
11/12/2007	test Test1	IFSP Due - Initial
09/01/2008	Test Test2	Service - Plan Start
11/12/2008	test test3	IFSP Due - Initial
12/01/2008	IFSP Due Test	Service - Plan Start
03/01/2009	Test Mofi2	Service - Plan Start
03/16/2009	test five	IFSP Due - Initial
05/13/2009	test acosf	Service - Plan Start
09/01/2009	test 6	Service - Plan Start
09/30/2009	test 6	Transition Notification to School District
09/30/2009	test 6	Transition Plan Meeting

[More Dates](#)

[General Inquiries](#)

[What's New in the ITEIP Application](#)

[Frequently Asked Questions](#)

[Hide Images](#)

Active Children

Click on the arrow (▼ or ▼) to order the list by that column. The ▼ arrow indicates the currently selected column.

▼ First	▼ Last	▼ Birth Date		
test 6		09/30/2006	★	I
test child4		12/04/2007	★	
test five		12/15/2008	★	
test Test1		06/06/2007	★	
Test Test2		07/24/2007	★	I
test test3		12/13/2008	★	

Active Child Count: 6

A star (★) next to a child's name indicates that you are the FRC for that child.

The letter 'I' (I) next to the child's name indicates that the child has a completed IFSP.

The letter 'T' (T) next to the child's name indicates that the child has been transitioned out of the ITEIP program.

Other Information

[Find a Child](#)

This Bulk Client Transfer capability provides you with the ability to transfer more than one child at a time to a new FRC when necessary



Infant Toddler Early Intervention Program

Log Off

ITEIP Today

FeedbackAdmin

Administration Home

Staff

Proxy Maintenance

Agency Maintenance

Service Area

Bulk Client Transfer

Administrative Functions

Please select the administration area you would like to work with from the left navigation.

 [Administration Guide](#) (Word 977kb)
To download, right-click on the link and select "Save Target As...."

You have access to the following sections:

Staff	Allows you to add and remove staff members as well as update their information.
Proxy Maintenance	Allows you to designate who, in an agency, can proxy for specific FRCs in the agency.
Agency Maintenance	Allows you to create new agencies or update information for an agency.
Service Area	Allows you to assign a Lead FRC, Liaison as well as a lead agency and service area managers.
Bulk Client Transfer	Provides you with administration functionality to transfer multiple children.

When you want to transfer more than one child, enter your Service Area, Agency, Source FRC, select the children, select the destination FRC, answer "Did the parents of the selected children agree to change FRCs? ", fill in the date of the transfer and fill in Why Change FRCs?, then select Save and the children will be transferred to the FRC in the Destination FRC box.

Infant Toddler Early Intervention Program Log Off

ITEIP Today Feedback Admin

Service Area
ITEIP

Agency
Infant Toddler Early Intervention Program

Source FRC
Chris Shelley

Children
☐ Check All
☐ Chris Test
☐ COSF Test
☐ hey there
☐ IFSP Due Test
☐ test acosf
☐ test case
☐ Test me

Destination FRC
richard sanders

Did the parents of the selected children agree to change FRCs?
☒ Yes ☐ No Clear Checked Buttons

Transition Date
10/1/2009

Why Change FRCs?
The source (original) FRC has retired and we are transferring these children to a new (Destination FRC.)

Save

Navigation Menu:
Administration Home
Staff
Proxy Maintenance
Agency Maintenance
Service Area
Bulk Client Transfer

**There are no
new
Management
Reports**

To access the Management Reports training, go to the ITEIP Web site and select Data Management System Training - - ITEIP Reports.

Infant Toddler Early Intervention Program (ITEIP)



d Training

Data Management System Training

- [Data Management System Training -- Current Online screens](#)
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The End